

Biddable Parameters (VENDOR)										Version -2	
Major service category		Computer service					UNSPSC code : 8111				
Sub service category		Data service					UNSPSC code : 811120				
Service		Document scanning service					UNSPSC code : 81112005				
Major product category		Software					UNSPSC code : 4323				
Sub Category		Content Management software					UNSPSC code : 4323228				
Item		Document Management software					UNSPSC code : 43232202				
Demand Aggregation:							ON UNSPC				
Sl.No	Items/Parameters	Type of field	Value (s)				Validation Rule	Whether Filter Required	Priority	Unit	Mandatory Field
1	Document	N	per page				Validation (Must be selected from drop menu)	Yes	1	No.	*
2	Document type	Ch	Text and Tables Black & White / Gray Scale	Coloured having text and diagrams	Image / Photographs		Validation (Must be selected from drop menu)	Yes	2	NULL	*
3	Scanning method	Ch	Suitable for ADF	suitable for platten only			Validation (Must be selected from drop menu)	Yes	3	NULL	*
4	Scanning resolution	N	300	600	1200		Validation (Must be selected from drop menu)	Yes	4	dpi	*
5	Document utility	Ch	searchable	not searchable			Validation (Must be selected from drop menu)	Yes	5	NULL	*
6	No. of metadata field	N	≤ 10	10≤N≤20	≥ 20		Validation (Must be selected from drop menu)	Yes		nos.	
7	Digitization	N	per page						6	nos.	
8	Region of operation #	Ch	Region -I	Region -II	Region -III	Region-IV	Validation (Must be selected from drop menu)	Yes		NULL	*
9	Minimum order Quantity in No. of pages	N	per page				Validation (Must be declared)		7	nos.	

* MANDATORY FIELD

Active field containing definition

The pages that are blank on both the sides would be non-chargeable. However, pages that are not blank on min. one side will be chargeable for both sides. For example (i) A page has text on Side A and is blank on Side B – Chargeable for both sides. (ii) A page has text on Side A and Side B – Chargeable for both sides. (iii) A page is blank on both Side A & Side B – Not Chargeable. In the prevailing filling practice certain blank pages (known as courtesy pages) are present in file and also certain pages are diagonally crossed. Thus, the blank pages are defined as totally blank page, or having only page no., or diagonally crossed page